



# Adobe Creative Cloud

COLLABORATION: THE FUTURE OF CREATIVITY

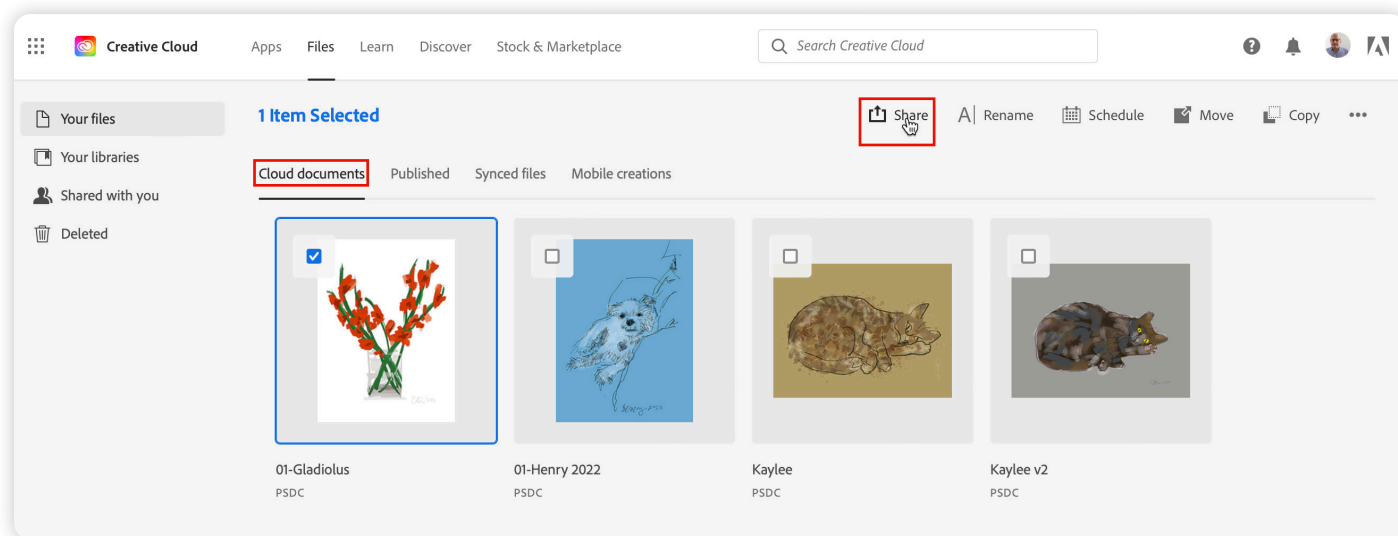


**HOT TIP:** You can also share cloud documents directly from the Creative Cloud desktop app. In the **Files** tab, select **Your files**. Select your cloud document, and then select the **Share** icon (🔗).

Learn how to add comments and share feedback on Creative Cloud files and folders with your team members, stakeholders, and clients. Share from the Adobe Creative Cloud website or share for review from within apps like Illustrator, InDesign, or Photoshop. Discover how "Collaboration is the future of creativity."

## Share cloud documents for commenting

1. From any browser, go to <https://assets.adobe.com>.
2. In the Cloud documents tab, select the file you want to share. To select, hover the mouse over it and check the box that appears.





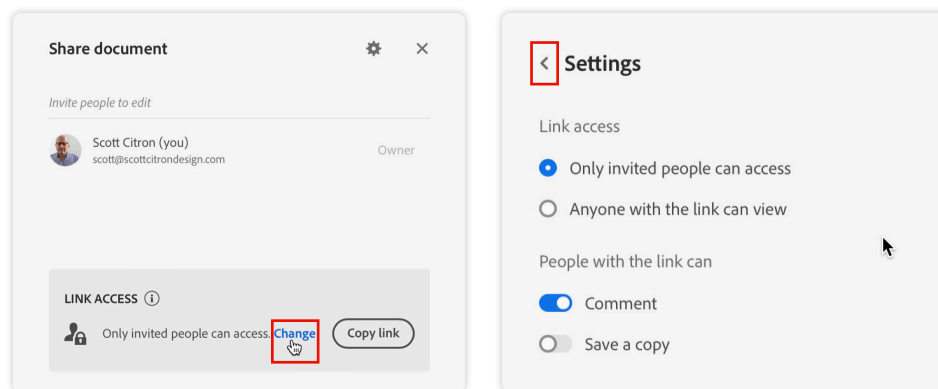
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**HOT TIP:** Select **Copy link** in the **Share document** dialog to place the file's URL on your computer's clipboard. Paste the location information into an email or other message and send to colleagues you want to participate.

3. Select **Share**. Click to insert your cursor in the top line of the **Share document** dialog. Type in the names or email addresses of those you want to invite to edit or add comments your document.



4. To modify access to your document, select **Change** in the Link Access area of the **Share document** dialog. To customize file sharing:
  - **Only invited people can access** lets only selected recipients access the file.
  - **Anyone with the link can view** lets anyone with the link access the file.
  - **Comment** allows link recipients to add comments to the file. This option should be enabled to share the file for commenting.
  - **Save a copy** lets link recipients save the file to their Creative Cloud account.
5. Select the left-pointing arrow (<) to return to the **Share document** window. Select (X) to close the dialog when done.



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**HOT TIP:** The Review area can also be accessed by selecting Window > Workspace > Review.

### Share for review from within Adobe InDesign (or Illustrator or Photoshop)

Many Adobe applications like InDesign or Photoshop allow documents to be shared with collaborators or stakeholders via **Share for Review**:

1. In InDesign, select Window > Comments > **Review**.
2. In the Review panel select **Create review**.
3. In the **Share for Review** panel add names or email addresses of those you want to share your document. A message can also be added below.
4. Select **Invite to view** to send your invitation to reviewers.
5. All subsequent comments are posted back into the document's **Review** window.

